



**REVISION – COMMENT FORM**  
 Development Services – Building Division  
 150 N. Lakeshore Drive | Ocoee, FL 34761  
 Phone: (407) 905-3104  
 Online Services: <http://permits.ocoee.org>

**Please check one:**

- Revision:** *When a permit status is “issued”.*  **Comment Response:** *Permit status is “in process”.*

You must provide a **transmittal letter** detailing the response prepared on the plans, referencing each comment addressed/revised. Revisions-modifications to the plans should be accented in some manner such as clouding. Revised sheets shall have revision dates in title block. Failure to submit a **transmittal letter** will cause a delay in permitting.

Master Permit #	Revision ID #	Number of Revised Pages

**Please indicate the discipline you are submitting for review:**

- Electrical  Plumbing  Mechanical  Structural  Fire  Engineering  Planning/Zoning

Job Value of Revision:  
 \$ \_\_\_\_\_

Square Footage Changes:  
 \_\_\_\_\_ sq ft

Job Site Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Description of Changes/Revised Pages Submitted:**

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***\$5.00 per page for plan review. \*\*\*Additional fees may apply.***