

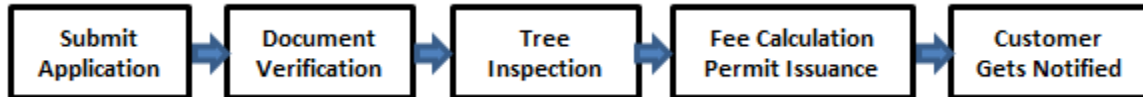


## Tree Removal Application Requirements

Apply online at: <http://permits.ocoee.org>

Tree Removal permits are required for removal and replacements of trees. The Building Division accepts Tree Removal Applications in person and/or on line at: <http://permits.ocoee.org>

**Workflow Steps:** 1-2 Business Days.



**Permit Fee:** \$10 *State Surcharges may apply and other fees may be applicable.*

- Building Permit Application Form completed signed and notarized. Application must include correct address and complete parcel I.D. number.
- Contractor Registration (Active) including current State Contractor License, General Liability and Workers' Compensation. First time contractor applicants may register online at: <http://permits.ocoee.org>
- Limited Power of Attorney shall be required from the licensed contractor if he/she appoints an employee of his/her company to sign the permit application as the contractor. Must be site specific and notarized.
- Owner Builder Statement Affidavit form, with owner's signature notarized, if property owner is acting as his/her own contractor.
- Notice of Commencement: Required for projects with work valuations over \$2,500. A certified copy, recorded in the Orange County Comptroller's Office, is required prior to the first inspection in accordance with Section 713.13 of the Florida State Statutes.
- Tree Removal Location Plan Sheet: Trees to be removed must be clearly marked on the location plan sheet.
- No plans are required for a Tree Removal permit. If conducting structural repairs, two sets of plans signed and sealed by a design professional licensed in the State of Florida will be required.